

# MENTOR'S OLD VILLAGE MARKET • Vendor Application

Mail this completed application, along with three photos, to:  
Old Village Market, City of Mentor, 8500 Civic Center Blvd., Mentor, OH 44060

Applicant's Name \_\_\_\_\_

Business Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

Product(s) \_\_\_\_\_

Price Range of Products \_\_\_\_\_

**Please indicate your level of participation. A check made payable to the City of Mentor for the full amount must be enclosed with this application.**

• **\$65 for all FOUR market days. Payment due by June 15, 2010.**      • **Individual days (\$20 for each date)**  
July 30 \_\_\_\_\_ August 6 \_\_\_\_\_

\_\_\_\_\_ \$65 for all four market days      August 13 \_\_\_\_\_ August 20 \_\_\_\_\_

Total Amount Enclosed: \$ \_\_\_\_\_

*With the acceptance of this application, I consent to abide by the regulations of this show as stated. I agree to indemnify and hold without reprisal the City of Mentor, the James A. Garfield National Historic Site, and/or The National Park Service for any damage, loss or injury caused by any other person, fire, theft, water or accident. The City of Mentor, the James A. Garfield National Historic Site, and/or The National Park Service has the right to demand the release of any space for failure to comply with the rules and the reallocation of space, and to reject any application. This agreement is entered into in accordance with the laws of the State of Ohio.*

Signature \_\_\_\_\_ Date \_\_\_\_\_

## BOOTH SPACE

Space is 10 feet x 10 feet for each participating Club. Vendors must provide their own set-up, tables, chairs, displays and canopy or tent. Sale of products is limited strictly to the actual booth space. Strolling the grounds to promote sales, or displaying items outside your booth space is prohibited.

## FEES

There is a charge of \$65 for all four market days, if paid before June 15, 2010. Individual dates are \$20 each. Vendors are encouraged to participate in all four market dates. Payment for individual dates must be received at the City of Mentor, 8500 Civic Center Blvd., Mentor, Ohio 44060, Attn: Old Village Market no later than 12 Noon, the Wednesday prior to the market day to insure booth assignment. Vendors may be accepted on site, if space allows. Call (440) 974-5735 for information on paying for individual market days.

## APPLICATION REVIEW

*Arts & Crafts Vendors:* First time festival applicants must submit three photos of the item(s) to be sold, along with this application. Crafts will be reviewed for quality and/or relevance to the overall theme of the market. Photos will be returned if a self-addressed, stamped envelope is provided.  
*Fresh Farm Produce & Nursery Stock:* Provide detailed description of your products. No second or third party sales of farm produce is permitted.

## TAXES & CERTIFICATIONS

Vendors are responsible for any applicable taxes to the State of Ohio. Food vendors are responsible for securing any necessary permits from the Lake County Health Department.

## SET-UP & REMOVAL

Set-up is from 2:30-3:45 p.m. on market day. Please arrive promptly. No vehicles can enter the grounds after 3:45 p.m. Participants will receive a packet prior to the first market day with booth assignment,

a map of the grounds, and a booth number card to be displayed in your vehicle window. Only one car per vendor is allowed to unload at the booth at one time. Only one car per vendor can remain at booth during market hours. Participants must unload extra vehicle and then remove that vehicle from the grounds before completing set-up. Displays must remain up from 4-8 p.m. Tear down begins at 8 p.m. Due to the possibility of injury to the public and other participants, absolutely NO vehicles will be allowed to drive on the grounds from 3:45-8 p.m. Please be considerate and arrive on time.

## RAIN DATE

The festival will take place rain or shine. The market will only be cancelled in the event of a severe storm, lightning or very high winds. There will be no refunds.

## QUESTIONS?

If you have any questions about Mentor's Old Village Market, contact Marcey Bryant at (440) 974-5735 or at [bryant@cityofmentor.com](mailto:bryant@cityofmentor.com).

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**RETAIN THIS SIDE OF  
APPLICATION FOR  
YOUR RECORDS**

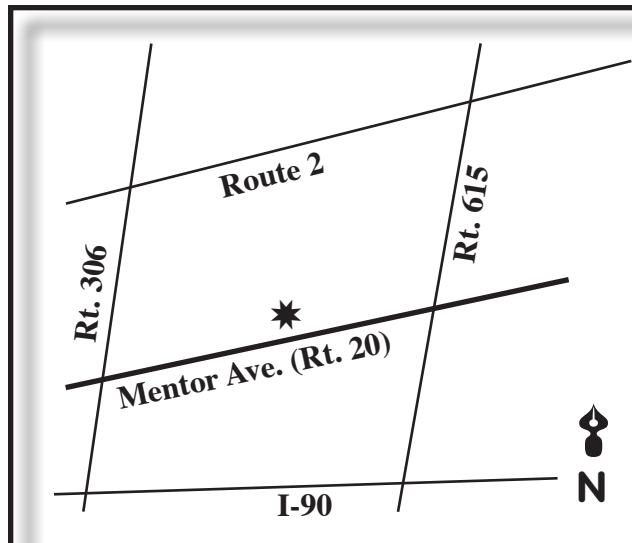
Directions to  
**Mentor's Old Village Market**  
James A. Garfield National Historic Site  
8095 Mentor Avenue • Mentor, Ohio 44060

**From I-90, exit at Route 615 and go North.**

- Follow Rt. 615 (Center Street) for two miles; turn left at Rt. 20 (Mentor Avenue);
- James A. Garfield National Historic Site will be one mile up, on the right.

**From Route 2, exit Route 615 and go South.**

- Continue south on Rt. 615 until you reach Rt. 20 (Mentor Avenue);
- Turn right (west) onto Rt. 20;
- James A. Garfield National Historic Site is one mile up, on the right.



*Mentor's*  
**Old Village Market**  
*It's the market with a festival atmosphere!*

Friday evenings, from 4 to 8 p.m.  
July 30 - August 20, 2010

**James A. Garfield National Historic Site**  
8095 Mentor Avenue, Mentor, Ohio

You are cordially invited to participate in Mentor's  
8th Annual Old Village Market  
sponsored by the City of Mentor, the  
James A. Garfield National Historic Site  
and The National Park Service.

*For details, please read  
this prospectus carefully.*

