

**CITY OF MENTOR – DEPARTMENT OF ECONOMIC & COMMUNITY DEVELOPMENT
PLANNING COMMISSION APPLICATION INFORMATION**

Please Check Appropriate Box(es)

- Preliminary Site Plan (Fee \$50 + \$10/Acre) Final Site Plan (Fee \$50 + \$10/Acre)
 Architectural Review/Re-Imaging (Fee \$50) Rezoning (Fee \$100 + \$10/Acre)
 Preliminary Subdivision (Fee \$100 + \$5/Lot) Final Subdivision (Fee \$200 + \$10/Lot)
 Miscellaneous Review (Fee \$25): Type: _____

PROJECT INFORMATION (Please Print)

Project Address: _____ Zoning: _____

Parcel Number(s): _____

Complete Below as Applicable (Please Print)

Proposed Use: _____

Building Area: _____ Lot Acreage: _____

Number of Sublots: _____ Acreage in Sublots: _____

Acreage in Open Space or Village Green: _____ Proposed Zoning Classification: _____

Name and Address of Applicant: (Print Full Address)

Company Name: _____

Contact Person: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

Phone Number: _____ Fax Number: _____

Email Address: _____

APPLICANTS SIGNATURE: _____ **DATE:** _____

Name and Address of Property Owner: (Authorization required if different than applicant)

Company Name: _____

Contact Person: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

Phone Number: _____ Fax Number: _____

Staff Use Only:

Fee Paid Notice Sign Given to Applicant Meeting Date: _____

Planning Commission meetings are at 7 p.m. on the third floor of the Municipal Center in Council Chambers

Received By: _____

**CITY OF MENTOR – DEPARTMENT OF ECONOMIC & COMMUNITY DEVELOPMENT
APPLICATION FOR MISCELLANEOUS REVIEW**

TYPE OF REQUEST:

- Sign Transfer of Conditional Use Permit Informal Rezoning
 Road Vacation Time Extension Sidewalk Waiver
 Other _____

INFORMATION SUBMITTED:

_____ Cover Letter _____ Site Plan / Survey _____ Building / Sign Drawings
_____ Other _____

Comments:

FEES: \$25

NOTES: 20 copies of the plans are required NO SHEET SHALL EXCEED 42” IN SIZE. 15 Copies can be submitted as 11” x 17” if they are legible. The other 5 sets are required to be full size.

It is suggested and encouraged that the applicant schedule a pre-application conference with the Department of Economic & Community Development and the City Engineer's Office prior to site plan submittal for Commission review.

Additional or revised information for tabled agenda items need to be submitted at least ten (10) working days prior to the Planning Commission meeting.

Questions can be directed to the Department of Economic & Community Development Department at (440) 974-5740 or (440) 942-8796 between 8:00 a.m and 5:00 p.m.